



Special Weeks for Specialist English 2020



English for International Working

International Meetings, Intercultural Awareness, Emailing, Letters, Telephoning, Presentations, Negotiations, Establishing Relationships, Socialising, International Teamwork, Survival Language etc.

January 6-10 or March 16-20 or June 29- July 3



English for Finance

Interpreting Data, Describing Performance, Profit and Loss, Balance Sheet, Cash Flow Forecasts, Budgets, Economic Indicators, Taxation, Describing Trends, Financial Meetings, The Annual Report etc.

Jan 27- 31 or June 08-12 or Nov 16-20



English for Human Resources

Describing Organisations, HR Meetings, Training, Motivation, Quality, Compensation, Recruitment, Restructuring, Appraisal, Teambuilding, Profiling, Career Development, Report-writing, HR Planning etc.

February 24-28 or May 4-8 or Nov 9-13



English for Sales and Marketing

Describing Products and Services, Making Arrangements, the Sales Pitch, Market Analysis, The Four Ps, Building Client Relationships, Negotiating a Sale, Socializing with Customers, Image and Brand etc.

January 13-17 or June 8-12 or Sept 7-11



English for Production and Operations

Production Processes, Job, Batch and Flow, Demand Planning, Quality, Efficiency, Productivity, Purchasing Patterns, Describing Systems, Staff, Technical Language, Troubleshooting, Health and Safety, Forecasts etc.

February 10-14 or April 6-10 or Oct 12-16

**£1040
per week**

All courses are for 1 week of 40 hours in a small group of maximum 6. Cost includes all teaching, lunch with trainers every day, social programme and daily transport. If you have any questions please email admin@accent-international.co.uk

Special Weeks for Specialist English 2020

All courses are 40-hour intensive group courses for maximum 6 participants. Minimum age for these courses is 23. The courses run from 09.00 – 17.00 Monday to Friday.

Application Form

Personal Details

Family name:	First Name:
Age:	Nationality:
Company:	Position:
Email:	Telephone:
Address:	Mobile phone:
	English Level:

Course Selection and Dates (Please ✓)

English for International Working	Jan 6-10	March 16-20	Jun 29- Jly 3
English for Finance	Jan 27 - 31	June 8-12	Nov 16-20
English for Human Resources	Feb 24-28	May 4-8	Nov 09-13
English for Sales & Marketing	Jan 13-17	June 8-12	Sept 7-11
English for Production & Operations	Feb 10-14	April 6-10	Oct 12-16

Accommodation Details (Please ✓)

Executive Host Family Private bathroom and all meals £335 per week	
Four-star Hotel Dinner, bed and breakfast Approx £900 per week	
Three-star Hotel Dinner, bed and breakfast Approx £750 per week	
Self-catering apartment No meals included. Approx £350 per week	

For Executive Home Stay
Do you have any allergies?
Do you have a special diet?
Other information/requests:

Travel Details

How will you travel to Accent?(Please ✓)

Plane and coach/train Plane and Accent car pick-up Own car Don't know yet

Interests/hobbies/Special Requirements

--

Declaration

I have read the general regulations of Accent in the brochure or on the website and agree to accept them.

SIGNED: **DATE:**